

By-Laws of the Michigan Junior Livestock Society
Adopted February 18, 2018

Article I – Name

The name of this group shall be known as the MICHIGAN JUNIOR LIVESTOCK SOCIETY, hereafter referred to as MJLS.

Article II – Mission Statement

"The mission of Michigan Junior Livestock Society is to provide quality livestock related events and activities for Michigan youth so as to showcase their capabilities, skills, and talents. MJLS is focused on fostering in youth an understanding and commitment to the beef, sheep, goat, and swine industries of Michigan. MJLS promotes scholastic achievement by providing scholarships to Michigan youth that have demonstrated key leadership and livestock industry involvement and commitment. MJLS is committed to providing opportunities that bring together the livestock community and promote leadership growth to strengthen Michigan's livestock industries. "

Article III – Membership

- a) Any individual that resides in the State of Michigan ~~for 183 days or more in the~~ shall be eligible for membership ~~and is interested in the development of the livestock industry in Michigan shall be eligible for membership.~~ Residency is defined in the Michigan Statutes, Chapter 206, Section 18. ~~The committee reserves the right to request supporting documentation at its discretion.~~
- b) Expulsion – ~~Any member, committee chairperson, associate chairperson, and/or director that practices fraud, attempts fraud, is negligent of duties and responsibilities, or conducts themselves in a manner that is detrimental or contrary to the best interest of the organization, may be expelled from any or all activities associated with MJLS. Complaints regarding expulsion shall be submitted to the President for review and investigation by the Board of Directors prior to a subsequent meeting of the Board. The President shall notify such member of the complaint and inform them when the complaint will be reviewed. Majority vote by the Board of Directors shall determine expulsion, or determine action as the circumstance may warrant.~~

~~A member may be expelled from the organization for conduct deemed detrimental to the mission, reputation, or operations of the organization. Grounds for expulsion may include, but are not limited to:~~

- ~~• Violation of the organization's code of conduct or bylaws~~
- ~~• Misuse of organizational resources or privileges~~
- ~~• Disruptive or unethical behavior~~
- ~~• Failure to meet membership obligations~~

~~Expulsion proceedings shall be initiated by a written complaint submitted to the Board of Directors. The member in question shall be notified in writing and given an opportunity to respond and present evidence. A majority vote of the Board is~~

required to approve expulsion. Any member who is removed shall be ineligible to participate in committee activities for a period of 5 years from the date of removal. Written notice of decision will be sent to such person within 30 days of decision.

Article IV – Directors

- a) The general management of the business, affairs, and voting privileges of MJLS shall be vested in a Board of Directors (subsequently referred to as the Board) and the committee chairperson/s of the Winter Classic, Summer Spectacular, Scholarship, and Youth Development Committee. The eligible numbers for the committees include: Winter Classic (4), Summer Spectacular (2), Scholarship (2), Bylaw (4) and Youth Development (2). Board and chairpersons will consist of a total of not more than nineteen (19). Other committees may be appointed at the discretion of the board however they will not have voting rights on the Board.
- b) Election - Length of director term shall be three (3) years, with a total of nine (9) directors. A director may be elected to two (2) consecutive terms and serve a maximum of six (6) consecutive years. Directors shall be elected at the annual meeting from the membership.
- c) In the event of a resignation or expulsion of a Director, the Board may appoint an individual to fill the unexpired term. In this case, the appointed individual may be elected to two (2) consecutive terms. The vacant position will be filled within 60 days of vacancy and voted on by Board of Directors.
- d) Meetings – The Board shall designate time and place of the annual meeting and shall hold other meetings as called by the President or by a majority of the Board. At all meetings of the Board a majority of the elected Directors and Chairpersons must be present in order to conduct any official business or actions. Meetings may be held in various formats including; in person, virtual, teleconference or a combination.
- e) Voting – Board members, and chairpersons of the Winter Classic, Summer Spectacular, Scholarship and Youth Development committees are eligible to vote in a Board meeting.
- f) Attendance – Any director or committee member not attending a minimum of fifty (50) percent of the scheduled meetings can be replaced at the discretion of the Board.

Article V – Officers

- a) The officers of MJLS shall consist of a President, Vice-President, Secretary, and Treasurer and Non-biased Tabulator. The President, and Vice-President and Secretary shall be chosen from among members of the Board at the first meeting of the calendar year, and shall serve term of one (1) year, or until their successors are duly elected and qualified. An appointment by the Board may be made to fill the position of Treasurer. The Treasurer shall serve for a term of one (1) year or until their successor shall be duly appointed and qualified. The Treasurer and Secretary shall receive Two-Hundred Dollars (\$200) annually. The non-biased Tabulator shall be chosen based on application to the Board and voted on by the Board at the first

meeting of the calendar year and shall serve for a term of one (1) year, or until their successors are duly elected and qualified. The non-biased Tabulator shall receive one hundred dollars (\$100) annually.

- b) Duties – The Officers will adhere to the specific responsibilities as outlined in the Standard Operating Procedures.
- c) Executive Committee – The President, Vice-President, and one additional director, shall constitute the Executive Committee. The Third Executive shall be chosen among the members of the Board at the first meeting of the calendar year and shall serve for a term of one (1) year. The Executive Committee shall have charge of the affairs of MJLS in the interim between meetings of the Board with the powers to conduct ordinary business of MJLS not contrary to actions of the Board. The Executive Committee shall meet at the call of the President. In no case shall officers of the executive committee be from the same residence.

Article VI – Committee Chairpersons

- a) At the Annual Meeting, committee chair positions will be elected by the membership to carry out the activities sponsored by MJLS. (Winter Classic, Summer Spectacular, Scholarship, and Youth Development). Any member, as defined by the Bylaws, may only be the chairperson of one committee at the same time.
- b) Two (2) chairs will be elected for the Winter Classic for a two-year term each year, resulting in 4 chairs (2 returning chairs and 2 associate chairs). A maximum of four (4) consecutive years may be served by each chair. Committee members may serve for a term of four (4) consecutive years and may be eligible for reappointment for subsequent years subject to board approval.
- c) One (1) chair will be elected for the Summer Spectacular, Scholarship, and Youth Development, for a two-year term each year, resulting in 2 chairs (1 returning chair and 1 associate chair) for each of these committees. Committee members may serve for a term of four (4) consecutive years and may be eligible for reappointment for subsequent years subject to board approval.
- d) In the event of a resignation or expulsion of a chairperson, the Board may appoint an individual to fill the unexpired term. In this case, the appointed individual may still be elected to two (2) consecutive terms.
- e) Elected chairpersons will be held to same attendance policy as elected directors, as per Article IV, f.
- f) At the discretion of the Board any chairperson may be removed, for just cause, from the position as a chairperson, as per Article III, b.
- g) Committee chairs will adhere to the specific responsibilities as outlined in the Standard Operating Procedures.

Article VII – Fiscal Year

- a) Fiscal Year – The fiscal year shall be January 1 to December 31.
- b) Annual Audit/Review - An audit/review of the treasury shall be performed each year after the end of the fiscal year and will be conveyed to the Board. The review will be conducted internally by the Executive Committee. An external review can be

request at any point the Board deems necessary. on even number years and by an external licensed CPA on odd number years. Funds to complete the external review will be paid from the General Account.

- c) Outgoing Audit - A thorough and comprehensive audit will be performed by an external source licensed CPA at the time of a transition from an outgoing treasurer to an incoming treasurer, unless one was previously performed within the calendar year.
- d) Budget - A budget shall be submitted by each committee for the coming year's events at least six (6) months prior to the event or at the annual meeting. These budgets will be reviewed and voted on for approval after submission. MJLS funds will be maintained in accounts or sub- accounts for each activity area.
- e) Committees are responsible for maintaining SOP's that are to be transferred to current committee chairpersons to be stored on google docs.

Article VIII – Annual Meeting of the Membership

- a) The annual meeting shall be held at such a place designated for a meeting of MJLS. A 30-day notice must be given to the membership of MJLS. Meetings may be held in various formats including in person, virtual, teleconference or a combination.

Article IX – Amendments to By Laws

- a) The power to alter or amend the bylaws of MJLS shall be exercised by a majority vote of the membership present at any annual meeting of the members of MJLS. A thirty (30) day notice of meeting must be given to the membership of MJLS if by-laws are to be reviewed and/or amended. Proposed amendments must be provided and available to the membership thirty (30) days in advance of the Annual Meeting.
- ~~b) A by-law review committee will be appointed every even year and any amendments brought forth by committee will be voted on at annual meeting every odd year.~~
- c) By-law review committee should consist of 4 individuals. One board director should be a member of the by-law review committee.

Article X – Business Procedures

- a) Business and meetings of MJLS will be conducted under the accepted [Roberts Rules of Order](#).
Updated and approved: March, 2003; February, 2011; February, 2013; February, 2015; February, 2017; February 2018